



## Statement of Strategy for School Attendance

Name of school	St. Mochta's N.S.
Address	Porterstown Road, Clonsilla. Dublin 15
Roll Number	18778S
The school's vision and values in relation to attendance	St. Mochta's mission is for every child to learn, develop and grow in a safe, secure and stable learning environment.
The school's high expectations around attendance	We promote full attendance so that every child can reach his/her full potential.
How attendance will be monitored	<ul style="list-style-type: none"> <li>• Pupil attendance is recorded daily by using Aladdin software</li> <li>• When students have recorded ten or fifteen absences, an automatic text message is sent to inform the parents and to remind them that St Mochta's is obliged to report all absences in excess of 20 days to the Educational Welfare Services, TUSLA (Child and Family Agency)</li> <li>• The assigned Assistant Principal submits the Student Absence Reports for Period 2 (end-Dec) and Period 4 (end-June)</li> <li>• If there is concern over a student's attendance, a formal written and signed Referral will be made to the Educational Welfare Service (EWS). The Referral Form will encompass the pre-referral checklist</li> <li>• An Annual Attendance Report (AAR) is submitted to the Educational Welfare Services, TUSLA on the attendance levels at the end of each school year.</li> </ul>
Summary of the main elements of the school's approach to attendance: <ul style="list-style-type: none"> <li>• Target setting and targets</li> <li>• The whole-school approach</li> <li>• Promoting good attendance</li> <li>• Responding to poor attendance</li> </ul>	Target Setting and Targets: <ul style="list-style-type: none"> <li>• To reduce the total number of days lost through student absence in the entire school year by 3% on an annual basis (8903 days lost in 2016-2017)</li> <li>• To reduce the total number of students who are absent for 20 days or more during the school year by 3% on an annual basis (96 pupils in 2016-2017)</li> </ul> Whole School Approach: <ul style="list-style-type: none"> <li>• Refer to St Mochta's NS Attendance Policy</li> </ul> Promoting good attendance <ul style="list-style-type: none"> <li>• Refer to St. Mochta's NS Attendance Policy</li> <li>• The targets will be communicated to the parents through Scéalta (School Newsletter)</li> </ul>

	<p>Responding to Poor Attendance</p> <ul style="list-style-type: none"> <li>• Each class teacher will monitor their attendance in their classes</li> <li>• Class Teachers will consult with the Deputy Principal/ Principal where there are concerns around absences</li> <li>• Where there are a few members of the same family, the parents will be asked to come and discuss how to improve the attendance with the Deputy Principal/ Principal</li> <li>• Where an individual child has exceeded 20 days absent by a large amount, the parents/guardians will be asked to discuss the matter with the Deputy Principal/ Principal</li> <li>• The children with much improved attendance will be recognised at the end of year for improved attendance.</li> </ul>
School roles in relation to attendance	<ul style="list-style-type: none"> <li>• Designated Assistant Principal will submit an Annual Attendance Report to the Educational Welfare Service (EWS)</li> <li>• Class Teachers keep a daily record of pupils' attendance, request letters of explanation for absences and record reasons for absences on Aladdin</li> <li>• The Leabhar Tinrimh Laethúil (Daily Attendance Record) is updated on Aladdin automatically every day. It is monitored by the Deputy Principal. It is printed and signed by the Principal at the end of each month.</li> <li>• Teachers to consult with Deputy Principal/ Principal where there are concerns around absences</li> <li>• The Parents are requested to bring their child to school on every day of the school year unless ill.</li> </ul>
Partnership arrangements (parents, students, other schools, youth and community groups)	<ul style="list-style-type: none"> <li>• Parents are informed about our policy at the Junior Infant Induction meeting</li> <li>• Parents are reminded through the newsletter of our policy and receive reports of the related statistics</li> </ul>
How the Statement of Strategy will be monitored	<ul style="list-style-type: none"> <li>• Designated Assistant Principal, Deputy Principal and Principal will review the Annual Attendance Report</li> </ul>
Review process and date for review	<ul style="list-style-type: none"> <li>• Autumn 2020</li> </ul>
Date the Statement of Strategy was approved by the Board of Management	29 <sup>th</sup> May 2018
Date the Statement of Strategy submitted to Tusla	30 <sup>th</sup> May 2018